

**Charter Township of Union
Economic Development Authority Board (EDA)
Regular Board Meeting
Tuesday July 18, 2017**

MINUTES

CALL TO ORDER

Chairman Kequom called to order the EDA Board Meeting at 5:19 pm.

ROLL CALL

Present: Kequom, Zalud, Bacon, Gunning, Perry, Figg, Barz (late), Chowdhary (late)

Absent: Smith

Excused: Hunter, Johnson

Others Present: Mark Stuhldreher-Township Manager; Amy Peak-Building Dept. Clerk

APPROVAL OF AGENDA

MOTION by Zalud SUPPORTED by Perry to APPROVE the agenda as presented. MOTION CARRIED 6-0.

APPROVAL OF MINUTES

MOTION by Bacon SUPPORTED by Figg to APPROVE minutes from the June 20, 2017 regular meeting as presented.

MOTION CARRIED 7-0.

PUBLIC COMMENT – None

REPORTS

ACCOUNTS PAYABLE/ FINANCIAL STATEMENTS

Manager Stuhldreher reviewed the accounts payable for the East DDA.

MOTION by Zalud SUPPORTED by Perry to APPROVE the East DDA payables in the amount of \$9,246.46 as presented.

MOTION CARRIED 8-0.

MOTION by Figg SUPPORTED by Barz to APPROVE the West DDA payables in the amount of \$400.00 as presented.

MOTION CARRIED 8-0.

MOTION by Zalud SUPPORTED by Perry to APPROVE the West DDA GO Debt Service payable in the amount of 265,000.00 as presented. MOTION CARRIED 8-0

Manager Stuhldreher reported the budgeted amount for the street light banners had gone over because the budget was originally set to allow for the production of the banner and not the installation. Mark stated that the budget will be amended later this year to allow for that. Manager Stuhldreher also stated that the Township Treasurer has increased efforts on the collection of delinquent personal property tax.

Manager Stuhldreher reviewed financial statements.

MOTION by Zalud SUPPORTED by Figg to receive and file financial reports. CARRIED 8-0

The Financial Reports were RECEIVED AND FILED by Chairman Kequom.

Manager Stuhldreher gave update on Pickard St irrigation and the transfer from Central Michigan Lawn Sprinkling to Thielen Turf Irrigation as well as his authorization for Thielen to proceed with a discovery exercise to determine locations & functionality of the irrigation system, as no "AS BUILT" drawings can be located. The discovery exercise will be at 70\$ per hour per person plus materials. Thielen will then produce a report on findings with estimates and recommendations for repairs and servicing. Mark stated that once this is received this will lead to discussion on possible contract with Thielen in the future. Discussion on a time limit on the discovery exercise was addressed. Manager Stuhldreher will monitor the arrangement and take direction from the board. Mark will reach out to Randy for an anticipated schedule.


NEW BUSINESS - None

FINAL BOARD COMMENT: Kequom stated a new Vice Chairperson needs to be appointed, to think about nominations and do a vote. General discussion held on expanding the EDA district.

Meeting was adjourned by Chairman Kequom at 6:00 pm.

APPROVED BY

(Recorded by Amy Peak)


Secretary Chowdhary 9/19/17